



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: November 25, 2020
To: Chief School Administrators, Charter School and Renaissance School Project Leads
Route To: ESEA Project Directors, Title I, Part A Supervisors and School Business Administrators
From: Peggy McDonald, Ed.D., Assistant Commissioner
Division of Student Services
Deadline: December 11, 2020

Completing the 2019-2020 Title I, Part A Performance Report

To satisfy federal reporting requirements, all districts that received Elementary and Secondary Education Act (ESEA) Title I, Part A funds in Fiscal Year 2020 for the timeframe July 1, 2019 to June 30, 2020 must submit a Title I, Part A Performance Report to the New Jersey Department of Education (NJDOE) for that period. Districts must complete the report no later than **Friday, December 11, 2020**.

*If your district did not receive ESEA Title I, Part A funds in the fiscal year 2020, no report is required. Accordingly, non-submission of the 2019-2020 Title I, Part A Performance Report by December 11, 2020 suggests the district did not implement a Title I, Part A program during that timeframe. **If the district did receive FY 2019-2020 Title I, Part A funds but fails to submit a report by December 11, 2020, then the district must refund all funds received for the 2020 project period.***

The 2019-2020 Title I, Part A Performance Report was released for district completion via the NJDOE's Electronic Web-Enabled Grant ([EWEG](#)) system on November 10, 2020. To access the report, use the same User ID and password that your district personnel use to access the 2020-2021 ESEA Consolidated Formula Subgrant Application.

To assist districts in accurately completing its Title I, Part A Performance Report, the NJDOE created the "Completing the 2019-2020 Title I, Part A Performance Report" PowerPoint presentation posted on the NJDOE's [Title I Technical Assistance and Resources webpage](#). This document explains which data are required for the report and takes the user step by step through the reporting process. This information is also available by selecting the instruction links located on each performance report tab. Please review these resources prior to completing the report.

In the report, districts must aggregate school-level data regarding Title I, Part A student participation and those Title I, Part A services provided to various subgroups (i.e., students with disabilities, English Language Learners (ELLs), students experiencing homelessness, migrant students). The Title I, Part A Performance Report must not be confused with the Title I Comparability Report (due December 7, 2020) which is a separate report and submission fulfilling different Title I, Part A data requirements.

If you have questions about the collection or submission of your district's data, please contact the Office of Fiscal and Data Services through email at OFDS@doe.nj.gov. Thank you in advance for your prompt attention to this federal requirement.

c: Members, State Board of Education
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education
NJDOE Staff

Statewide Parent Advocacy Network
NJ LEE Group
Garden State Coalition of Schools